

Graduate Council Minutes

November 28, 2016

12:00 – 1:00 p.m.

Lincoln Room/Union

Members Present: Michael Rettig (ED), Pat Dahl (CJ), Dan Petersen (SW), Vickie Kelly (AH), Jim Schnoebelen (C/L), Bobbe Mansfield (SON), Bob Boncella (SOBu), Bruce Mactavish (MLS), Kayla Waters (HS), JuliAnn Mazachek (ex-officio)

1. Meeting was called to order at 12:05pm.
2. Motions to approve/second meeting minutes from October 24, 2016, were made; minutes approved.
3. Direction of Graduate Programs
Dr. Mazachek discussed with the committee members their insights and opinions of the Graduate Council. Many in attendance indicated the Council was the collective group of faculty focused on specific needs for graduate programs. Other discussions included:
 - a. The council expanded due to the development of several additional graduate programs. It is felt the council needs to have an identity and then be formally recognized. The council members felt their input should be recognized for any decisions affecting graduate programs.
 - b. The purpose of the council is to oversee new academic curricula while maintaining existing programs. Members asked for guidance on what is acceptable for the council to discuss/consider and what should be discussion and decision points for the deans.
 - c. Each unit should maintain responsibility of their graduate programs.
 - d. It appears the next administrative discussion needs to involve recognition of faculty workload.
 - e. The development of a users group to share expertise and collaborate on ideas would be beneficial.

After good discussion, Dr. Mazachek indicated she would be responsible for:

- Drafting handbook language that will offer guidance for decision scope and responsibility (Bob will do the preamble)
- Discussing the pathway for marketing

Council members were invited to forward other thoughts or discussion points to Dr. Mazachek.

4. Meeting was adjourned at 12:55pm.